

Approved By: Pharmacy & Therapeutics Committee/ Alan Ream Dir. Of Pharmacy	Saint Mary's Regional Medical Center Policy and Procedure Manual Russellville, AR 72801	Policy No:
Executive Director: Mike McCoy		Effective Date:
Date: 7/2/08		Revised Date: 7/2/08
Subject: Control Substance, Diversion Prevention		
Standard:		
File Location: J:\OFFICE\SHARED\Pharmacy\P&P Main\CURRENT P&P\Control.Substance Diversion Prevention.doc		

Policy:

It is our goal at Saint Mary's to monitor controlled substance procedures in order to prevent diversion. If a diversion occurs, the Pharmacy Director will follow the policy "Reporting of Controlled Substance Diversion RX15-01".

The Hospital requires the printing and verification of the following reports:

Reports:

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| • Narcotic Reconciliation Report | Daily | Rx |
| • Narcotic Withdraws greater than two | Daily | Rx |
| • Narcotic Diversion Reports | PRN | Rx |
| • Narcotic Override Report | Daily | Rx |
| • Narcotic Inventory Verification Report | Daily | Rx |
| • Narcotic Resolution Discrepancy Report | daily | RX |
| • Unresolved Narcotic Discrepancy | daily | RX |

Narcotic Reconciliation Report – The RPh will verify and balance all narcotic transactions from the previous day. The verification is accomplished by matching all Pharmacy Pyxis vault transactions with corresponding narcotic transactions on all Pyxis and Non-Pyxis units. All narcotic discrepancies or incomplete transactions will be reported to the Director of Pharmacy or Assistant director.

Narcotic Withdraws Greater than Two- The Pharmacist will verify all Pyxis withdraws containing quantities >than 2. All unexplained transactions will be reported to the Director of Pharmacy or the Assistant Director.

Narcotic Diversion Report- The Director of Pharmacy or designated Registered Pharmacist will run the Narcotic Diversion Report as needed and examine all Pyxis user's that have narcotic withdraws >than 3 standard deviations as compared to their peers.

Narcotic Override Report – A RPh shall examine the Narcotic Override report and confirm all narcotic transactions that do not contain RPh profiled entries. All unexplained entries will be reported to the Director of Pharmacy or Assistant Director.

Narcotic Inventory Verification Report – The Pharmacy will run a Narcotic Inventory Verification report daily to determine narcotic inventory verification as described in the Narcotic Control Procedure. The unit manager will be notified if the narcotic inventory cannot be confirmed by 12 noon on days that it is required. The director of Pharmacy will be notified if the inventory has not been completed by 1500 of that day.

Narcotic Resolution Discrepancy Report – A licensed nurse from each nursing unit will run the Unresolved Discrepancy Report to determine if unresolved narcotic discrepancies remain on the Pyxis unit. The nurse is required to run this report daily in the am. The unresolved discrepancies will be resolved before the responsible parties leave the facility.